

**AGING SERVICES COLLABORATIVE (ASC)
NOV. 12, 2008
SUMMARY OF MEETING ACTIVITY**

Next Meeting of the Full ASC: TBD – January/February 2009

Present: The meeting was attended by 34 participants from 26 agencies and 4 Health Trust staff (Attachment A- Roster)

Proceedings:

The Nov. 12, 2008 meeting of the Aging Services Collaborative (ASC) was held 2:00 to 4:00 p.m. at Campbell Community Center, 1 W. Campbell Ave., Campbell, CA 95008. Lori Andersen, Director of Healthy Aging at The Health Trust, facilitated the meeting. The meeting began with a round of introductions, followed by a group discussion of the outcomes of an Oct. 10, 2008 retreat, the second in a series, attended by members of the ASC Executive Committee, including representatives of the Action Team and other constituent groups in the collaborative.

Ms. Andersen summarized the discussion and decisions from the retreat. Roles of each of the three elements of the collaborative were detailed:

- Executive Committee – agency executives, Work Group representatives and selected stakeholders will set policy, perform strategic planning and raise funding
- Consulting Council – experts from cross-cutting agencies, funders and elected officials who will meet annually and by invitation to provide support and consultation to the ASC's goals
- Aging Services Collaborative - organization leadership and members who meet to carry out the collaborative's goals and provide input on needs and priorities, as well as advocacy, networking and information sharing.

In addition, the group caucused on a process for selecting priorities and developing a work plan for the coming year. It was agreed that the ASC's priorities and work foci should be consistent with and extend the goals of the Community for a Lifetime commission's report, and also meet needs as defined by the ASC's current community of professionals providing services for older adults in Santa Clara County. Priorities for the coming year should also conform to these criteria:

- Broad and cross-cutting
- Measurable
- Financially viable
- Able to benefit from the process of collaboration

Ms. Andersen also polled the ASC members present about their preference for monthly vs. bi-monthly meetings. A clear majority preferred monthly meetings.

Resource Presentations:

Aging Services Collaborative (ASC)
Meeting notes: Nov. 11, 2008
Attachments: Meeting Roster

In keeping with the educational function of the Action Team, two members presented summaries of the services they offer to older adults and the persons who serve them: Tina Wong-Erling, Gerontology Supervisor for San Jose (on behalf of Diane Lindberg who was unable to attend) presented the City of San Jose's Parks, Recreation and Neighborhood services. Candace Ford, Executive Director of PlaneTree Medical Library showcased their resources. Presentations are posted on the collaborative's website at: <http://www.sccagingcollaborative.org/notes>

Presentation: Tina Wong-Erling

San Jose's network of multi-service community centers was the focus of the first portion of Ms. Wong-Erling's talk. The Roosevelt Community Center, which is scheduled to open during December 2008, was introduced as the newest member of the network whose member centers offer centralized access to meals, social services, wellness resources, drop-in classes, volunteer opportunities, computer learning labs, and more.

Ms. Wong-Erling concluded the presentation with an overview of citywide services, including the Older Adult Resource Program (OARP), an information and assistance program that seeks to promote independent living and enhance quality of life for older adults. OARP offers access to Resource Specialists in community center settings, home visits, and at the Older Adult Resource library in the Almaden Community Center, as well as educational workshops, special events and a helpline at 408.979.7911 (M-F, 9 a.m. – 5:00 p.m.). She also showcased the Senior Companion Program that provides peer friendship and personal assistance to frail, isolated and homebound seniors and the Retired and Senior Volunteer Program (R.S.V.P.)

Presentation : Candace Ford

Ms. Ford shared the history and resources of the San Jose PlaneTree Library, which is one of the oldest and largest consumer health and medical libraries in the country. Housed at 15891 Los Gatos-Almaden Rd. in Los Gatos, the library offers more than 3,000 circulating books and articles that address aspects of health. The center also features a computer lab where visitors can receive coaching in accessing web-based resources (Ms. Ford highly recommends <http://medlineplus.gov>) and a file of organizations' brochures. A medical librarian is available to support visitors' searches. Hours are Tues & Thurs - 2:00 to 8:00, Wed, Fri, Sat 11:00 - 5:00. PlaneTree is closed Mondays.

Caregiver Support Brochure Launched

Tina Wong-Erling, chair of the collaborative's Caregiver Support Work Group, and its members shared copies of their newly completed project, a brochure that summarizes challenges and resources for caregivers in Santa Clara County. The brochure was printed in Spanish (2,000 copies), Mandarin (2,000 copies) and Vietnamese (2,000 copies) in addition to English (4,000), and will be distributed by partner agencies who respond to requests for information from informal (family) caregivers.

Work Groups

Aging Services Collaborative (ASC)
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Work Groups met during the remainder of the gathering. Ms. Andersen reminded members that they have the option of requesting staff support if it will enhance the work of the group.

Announcements: Assembly member Jim Beall's Field Representative, Francis Grammer, invited input at a public session on Nov. 20th, 2 p.m., at the Willow Glen Library.

Next Meetings:

December 3 and January 15th - Executive Committee meetings, at The Health Trust, 2105 S. Bascom Ave., San Jose, CA 95008.

January/February – Work Group Strategic Planning Workshops

March 11 – Aging Services Collaborative Meeting, Location TBD

Aging Services Collaborative - November 12, 2008 Attendance

| LAST | FIRST | JOB TITLE | AGENCY |
|----------------|-----------|-----------------------------------|---|
| Aken | Amy | Program Coordinator | The Health Trust |
| Andersen | Lori | Director of Healthy Aging | The Health Trust |
| Andonian | Amy | Program Director | Catholic Charities |
| Avelar | Marta | Director of Community Relations | Santa Clara Family Health Plan |
| Bailey | Roberta | | |
| Crawford | Arline | Development Associate | Live Oak Adult Day Services |
| Cristina | Marilou | Director, Older Adult Services | Catholic Charities |
| Daligga | Teddy | Aging Services Collaborative | The Health Trust |
| Daniel | Wanda | PRNS Rec Specialist | GOA |
| Douglas | Sandi | Community Services Manager | Housing Authority of Santa Clara County |
| Durm | Deana | MOW Social Work Intern | Meals On Wheels, The Health Trust |
| Ford | Candace | Executive Director | Plane Tree Health Library |
| Gomez | Cynthia | Medicare Representative | Santa Clara Family Health Plan, Healthy Generations |
| Grammer | Frances | Field Representative | Assembly member James T. Beall |
| Gutierrez | Stella | Gerontology Specialist | City of San Jose |
| Haas | Joy | Consumer Education Specialist | Retired University of Iowa |
| Hale | Wanda | Director of the Ombudsman Program | Long Term Care Support Services Catholic Charities of Santa Clara Co. |
| Irving | Christina | Family Consultant | Family Caregiver Alliance |
| Jones | Jamie | Facilities Outreach Coordinator | Pathways Hospice |
| Luebben | Karen | Aging Services Collaborative | The Health Trust |
| Lynch | Cathy | Community Relations | Pathways Health |
| Lynds | Tim | Community Outreach Coordinator | Rebuilding Together Silicon Valley |
| Morgan | Doreen | Senior Commissioner | OEA |
| Mukoyama | Wes | Executive Director | Yu-Ai-Kai |
| Mullen | Pat | Domestic Violence Advocate | Next Door Solutions to Domestic Violence |
| O'Malley-Moore | Maureen | Policy Analyst | Santa Clara County Supervisor Don Gage |
| Pfiffner | Jan | Analyst | Department of Aging and Adult Services |
| Powell | Lois | OOA | City of San Jose |
| Sepahmansour | Karen | Commissioner | County of Santa Clara Senior Care Commission |
| Solis | Maria | Social Services Administrator | Yu-Ai-Kai |
| Tantraphol | Sedora | Community Programs Associate | Asian Alericans for Community Involvement (AACI) |
| Tatsuta | Paul | Program Manager | Outreach |
| Teixeira | James | Recreation Manager | City of Mountain View |
| Trengove | Dan | Clinical Program Manager | Community Soutlions for Adult and Older Adult Mental Health |
| Tymes | Elna | | Mt. View Senior Commission |
| Vieira | Brenda | | Next Door Solutions to Domestic Violence |
| Wadiak | Maureen | Associate Director | Community Service Agency |
| Wong-Erling | Tina | Gerontology Supervisor | Senior Companion & Older Adult Resource Program |